



HOLY TRINITY TWICKENHAM



Annual Report 2020

Annual Report and Accounts

For the year ended 31 December 2019

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Incumbent The Revd Tim Garrett
Holy Trinity Vicarage
1 Vicarage Road
Twickenham TW2 5TS

Bank HSBC plc
2 London Road
Twickenham TW1 3RY

Independent Examiner Mr D Loftus
72 Nelson Rd
Whitton
Middlesex TW2 7AU

ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2019

Administrative Information

Holy Trinity Church is situated on The Green, in the Strawberry Hill area of Twickenham. It is part of the Diocese of London and the Kensington Episcopal Area within the Church of England. The correspondence address is c/o the Vicarage, 1 Vicarage Rd, Twickenham TW2 5TS.

Members of the PCC are either ex officio, or elected at the Annual Parochial Church Meeting (APCM), in accordance with the Church Representation Rules, or co-opted. At present the APCM has chosen to elect the PCC annually, rather than a 3 year rolling membership.

Churchwardens are elected at the Annual Meeting of Parishioners, which is held immediately before the APCM. During 2019, the following served as members of the PCC:

Incumbent:	Revd. Tim Garrett	(Chair)
Associate Minister	Revd. Natalie Garrett	
Churchwardens:	Robert French	
	Fleur Beeson	(Vice-Chair)
Licenced Reader & Deanery Synod:	Anna McPherson	
Deanery Synod:	Gordon Nockles	
Elected Members:	Jon Beeson	(Treasurer)
	Tim Little	(PCC Secretary)
	Giles Norman	
	Katy Patterson	
	Liz Rogers	
	Vicki Rogers	(Children's Champion)
Regularly in Attendance:	Lucy James	(Safeguarding Officer)

Structure, Governance and Management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is exempted by order from registering with the Charity Commission. All regular church attendees are encouraged to register on the Electoral Roll and to consider election to the PCC.

Objectives and Activities

The PCC of Holy Trinity Church works with the incumbent to promote the mission of the Church within the parish of Holy Trinity, Twickenham (traditionally known as the parish of Twickenham Common). This Mission is outlined in the church's Mission Action Plan. It is also responsible for the maintenance of the church fabric. Close links are maintained with Archdeacon Cambridge's Primary School, situated within the parish. Cooperation with other local churches is actively encouraged.

Parochial Church Council of Holy Trinity Church, Twickenham Green

ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2019

Financial Review

The church now reports its financial results on the same basis as most company accounts - the "accruals" basis. This attempts to reflect the activity that happened in the year, rather than simply what flowed through the bank account between 1st January and 31st December.

In 2019, our income was £9,769 lower than in 2018. This decreased income was mainly due to the high amount of fundraising, loans and grant income relating to the roof repair works of 2018. Planned giving income was broadly similar to that of 2018. We received two large donations totalling £34,250 in October, which had an extremely positive impact on our income for 2019. Income from room hire over £1000 higher than in 2018.

Expenditure was £67,593 lower than in 2018. This decrease was almost overwhelmingly due to the £100,000 spent on the roof repair works during 2018. We incurred the part year costs of having a Curate, who started her curacy here in July, which amounted to £18,000. The overall result of our income and expenditure was that the church made a surplus of just over £15,000 in 2019.

The church continues to pay its full parish share to the Diocese of London – the biggest item of expenditure at £88,000. This is the amount we pay to the Diocese of London to cover the cost of a vicar, accommodation, training and support, plus continued investment and training in the wider Anglican church. In 2020 this figure will rise to £91,000.

At the end of December 2019 we had £79,376 in our bank and investment accounts. This was higher than the £68,502 figure at the same time in 2018. This increase is due to the surplus made throughout 2019.

Many thanks for your continued support to the church.

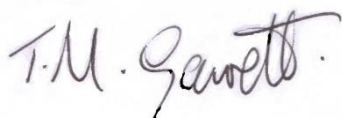
Jon Beeson, Honorary Treasurer.

Reserves Policy

It is PCC policy to maintain a balance on the general fund (if possible) which equates to approximately six months' unrestricted payments, to cover emergency situations that may arise from time to time. The balance of £79,376 exceeds this level.

It is our policy to invest our funds mainly with the Church of England Deposit Fund, with a working level maintained in our current account.

Approved by the PCC on [16th March 2020] and signed on their behalf by Revd Tim Garrett (PCC chairman) and Mr Jon Beeson (PCC Treasurer).



Independent examiner's report to the PCC of Holy Trinity Church, Twickenham

Independent Examiner's Report to the Members/Trustees of Holy Trinity Church, Twickenham, Parochial Church Council.

I report on the accounts of the church for the year ended 31st December 2019, which are set out on pages 1 to 3. (Accruals Accounting Basis: Statement of Assets and Liabilities; Notes to the statements and Receipts and Payments Analysis)

Respective responsibilities of trustees and examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: *David E Loftus*

DAVID EDWARD LOFTUS MBE 28th March 2020
72 NELSON ROAD
WHITTON
TWICKENHAM
TW2 7AU

ASSOCIATE OF CHURCH ACCOUNTANTS AND TREASURERS
MEMBER INSTITUTE OF FUNDRAISING MANAGERS
MEMBER ASSOCIATION OF CHARITY INDEPENDENT EXAMINERS
PAST VICE CHAIR OF LONDON DIOCESAN FUND

Approved by the PCC on [TBC] and signed on their behalf by Revd Tim Garrett (PCC chairman) and Mr Jon Beeson (PCC Treasurer).

T.M. Garrett

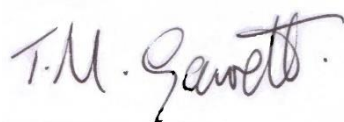
[Signature]

**Holy Trinity Twickenham
Green
Financial Statements for the year ended 31 December 2019**

	Note	General Fund	Piano Fund	Total 2019	Total 2018
Accruals Accounting Basis					
Receipts					
Regular Giving					
Planned Giving		60,538		60,538	59,351
Loose collections		4,466		4,466	4,129
Income tax recovered		18,635		18,635	15,749
		83,640	-	83,640	79,229
Other donations received		36,512	-	36,512	9,135
Grants		-	-	-	11,500
Activities for generating funds	5a	33,588	-	33,588	46,735
Income from church activities	5b	7,812	-	7,812	4,584
Investment income	5c	307	-	307	202
Loans from diocese		-	-	-	10,000
Listed place of worship tax reclaim		3,564		3,564	13,807
				165,423	175,192
Total receipts		165,423	-	3	175,192
Payments					
Diocesan parish share		88,000	-	88,000	84,000
Other payments	5d			62,320	133,913
Repayment of loan from diocese		-	-	-	-
				150,320	
Total Payments		88,000	-	0	217,913
Excess of Receipts over Payments					
		77,423	-	15,103	(42,721)
Bank and deposit accounts					
Bank and deposit accounts 1 January		68,096	406	68,502	100,681
Bank and deposit accounts 31 December			406	79,376	68,502
Statement of Assets and Liabilities					
Sound system main console		-	-	838	1,677
Cash Funds					
Bank Current Accounts		37,775	406	38,181	27,615
CBF Deposit Account		41,195	-	41,195	40,888
		78,969	406	79,376	68,502
Deferred Income			-	-	-
Tax reclaim outstanding				9,011	1,794
Green Room lettings accruals				4,034	6,035
Other accrued income				133	0.00
Total Accrued Income				13,178	7,829
Accrued Expenditure				504	222
Accrued Capital Expenditure				0	0
Loan from Diocese (balance outstanding)				6,667	10,000

Approved by the PCC on
and Mr Jon Beeson (PCC Treasurer).

and signed on their behalf by Revd Tim Garrett (PCC Chairman)

Handwritten signature in black ink that reads "T.M. Garrett".Handwritten signature in blue ink, appearing to be a stylized name.

Notes to the statements

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Accruals basis.
2. The piano (including stool and cover) cost £3,022 when purchased in 2001.
3. There were no movements in the restricted Piano Fund for the year.
4. "Other running costs" includes the costs for the Parish Manager, general supplies and small equipment purchases.
5. "Vision Costs" includes the costs for the Parish Curate.

**Holy Trinity Twickenham
Green
Financial Statements for the year ended 31 December 2019**

Receipt and Payments Analysis	R&P	R&P	Total 2019	Total 2018
	General Fund	Piano Fund		
5a. Activities for generating funds - receipts				
Green room lettings	31,060	-	31,060	29,831
Events	1,951	-	1,951	12,836
Fairtrade stall sales	427	-	427	375
Other activities	150	-	150	3,545
Tax on campaigns	-	-	-	149
	33,588	-	33,588	46,735
5b. Receipts from church activities				
Fees	2,954	-	2,954	2,691
Trinity Toddlers	2,083	-	2,083	1,865
Other receipts	2,775	-	2,775	28
	7,812	-	7,812	4,584
5c. Receipts from investments				
CCLA deposit interest	307	-	307	202
Other investment income	-	-	-	-
	307	-	307	202

Receipt and Payments Analysis (cont.)	R&P	R&P	Total 2019	Total 2018
	General Fund	Piano Fund		
5d. Church activities - payments				
Donations to supported charities				
Carers Trust	365	-	365	444
Spear	365	-	365	-
Other	428	-	428	603
	1,159	-	1,159	1,047
Utilities and Insurance	9,789	-	9,789	8,886
Clergy expenses	186	-	186	96
Cost of Services	175	-	175	294
Buildings maintenance	6,467	-	6,467	100,884
Vision Projects	18,204	-	18,204	-
Cleaning of Parish Room	4,283	-	4,283	4,068
Repayment of loan	3,333	-	3,333	-
Youth	-	-	-	-
Fairtrade stall purchases	391	-	391	205
Organ/Piano	60	-	60	844
Other running costs	18,272	-	18,272	17,591
Total Church Activities	62,320	-	62,320	133,913