



HOLY TRINITY TWICKENHAM



Annual Vision Meeting
Sunday 28 April, 2019
(10.30am Service)

ANNUAL VISION MEETING

Combining the 2 Meetings below:

AGENDA

ANNUAL MEETING OF PARISHIONERS

- 1) Election of Church Wardens 2019-20

ANNUAL PAROCHIAL CHURCH MEETING

- 1) Elections 2019/20
 - a) Deanery Synod
 - b) Parochial Church Council
 - c) Appointment of the Independent Examiner
- 2) Minutes of last Annual Meeting: approval of minutes.
- 3) Reports
- 4) Approval of Annual Report and Accounts.
- 5) Receive the Electoral Roll.
- 6) Chairman's Report

CLOSING PRAYERS

FOLLOWED BY A BRIEF MEETING OF THE NEW PCC

REPORTS

CHAIRMAN'S REPORT

This year I am particularly grateful for the wonderful way in which Holy Trinity's needs have been met both by God and by the congregation and indeed our wider community too. To have come through the very costly and demanding time repairing one part of the roof - with the church family still both viable and vibrant is a cause for great relief and celebration!

We now look to the future and seek to grow our church community so that it can really thrive. We have an historic opportunity in the life of our church because Bishop Graham has agreed to license a Curate to our Parish. This has not happened in many years and means that we will have another full-time clergy post in the parish for 3 years, which is very exciting. Cara Kear is going to become our Curate at the end of June and it is our role as a church to train her for years of future ministry and to nurture and encourage her. However, I'm also confident that her infectious faith, enthusiasm and prayerfulness will have a very positive effect in stimulating the growth of Holy Trinity too! Whilst the Diocese pay her salary and on-costs it is up to us to pay for her housing and this represents our biggest financial challenge.

Even before we knew that we would be granted a Curate many of us have had a sense a sense of God calling us to do more, both in and for our community. Whilst we are a very "time-poor" community the long-term work, over many years, building a healthy church family should now enable us to focus on serving our local community. We have a number of options before us - ranging from partnering with Feltham Young Offenders Institute through coffee (!), developing Community Chaplains, through to our working with either the homeless or the lonely. The PCC need to discern God's calling, where there is the greatest need and where best we can serve our community in the long-term.

Outlined again, below, are the 4 priority areas in our Vision - and these remain the most important things for us to develop. We need to continue to develop and make more welcoming our Sunday services, to engage with more people mid-week, to develop our Creche, Sunday School and Youth teams and to grow confident leaders throughout the church family.

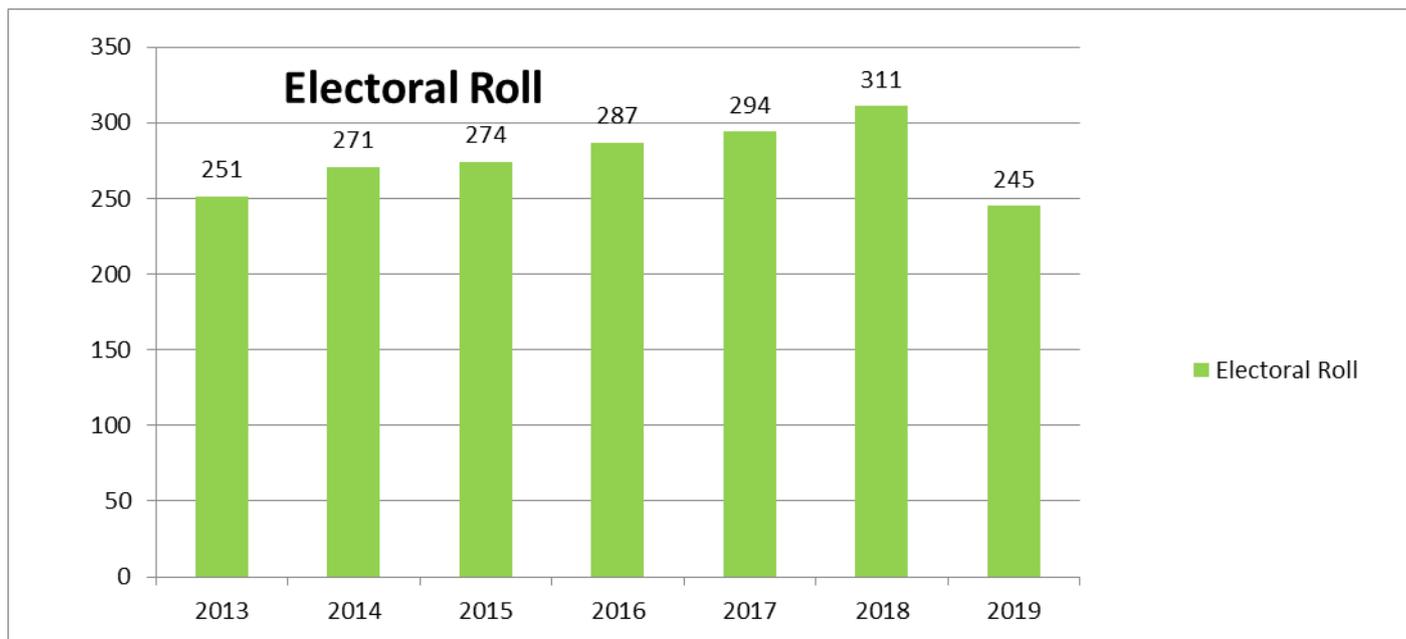
 <h3>SUNDAYS FOR ALL</h3> <p>(explore, engage & grow)</p> <p>We will aim to provide Sunday worship appealing to the breadth of our community.</p> <p>This will involve looking to strengthen and diversify our services and our sung worship. We are going to innovate, especially around Baptisms, so please bear with us!</p>	 <h3>EVERYDAY FAITH</h3> <p>(join in & grow)</p> <p>Church is not just about Sundays, it's also about how we encourage one another to live out our faith throughout the week.</p> <p>This priority is to provide those moments of connection with each other and God, no matter where we are in our faith, through a wide range of opportunities and times, so that it becomes the norm for all of us.</p>
 <h3>CHILDREN & YOUTH</h3> <p>(invest, inspire & grow)</p> <p>This priority is to offer a connected up life-journey that begins with children.</p> <p>In our child-oriented demographic and with our wonderful linked school, we will aim to develop excellent activities from the crèche, all the way through our Sunday School, to the youth group and beyond, to support young people at every stage.</p>	 <h3>LEADERSHIP</h3> <p>(growing confident leaders)</p> <p>It is clear that to do all these things, we need to have an increased number of people exercising different kinds of leadership.</p> <p>This priority is to create opportunities for people to grow into various roles, with support and training, and building a larger regular team of leaders to develop the other areas of growth.</p>

ELECTORAL ROLL AND CHURCH ATTENDANCE

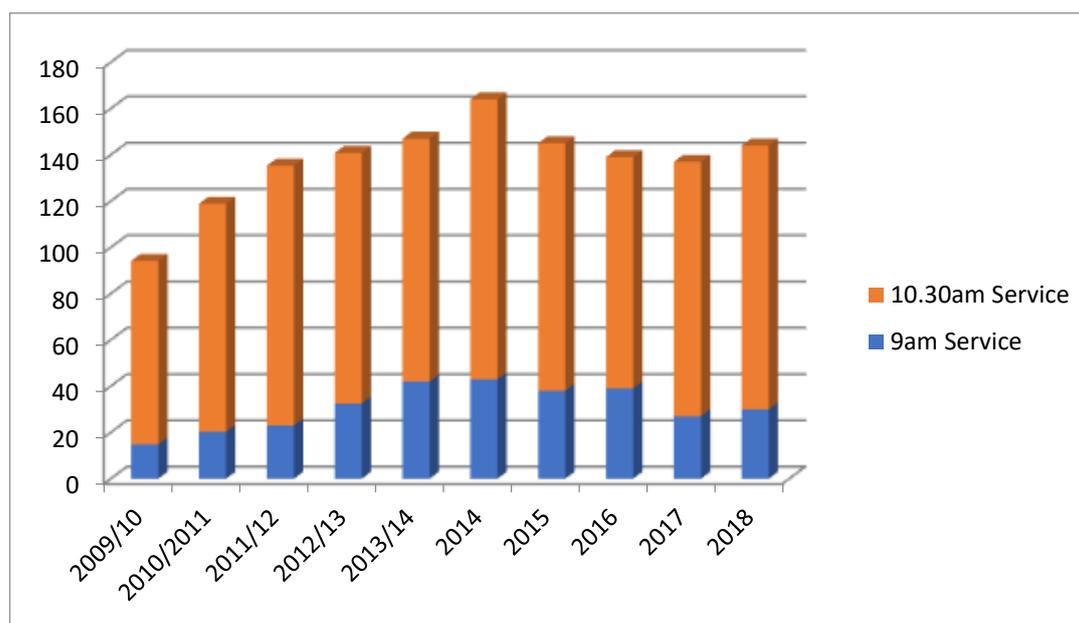
This year (2019) all church Electoral Rolls are expunged and churches need to create new rolls from scratch. It is usual for the roll to creep up during its 6-year life-span and this normally means that we then experience a step - reduction once every 6 years.

Our official figure for those on the Electoral Roll eligible to vote at the Annual Parochial Church Meeting is 238. However there are some later entries (and 2 parishioners awaiting their 16th birthdays!) - which take the total current 2019 figure to 245.

The official figure consists of 175 remaining on the roll - with 63 new additions in April 2019 - but then also 136 who did not submit a form, who had previously been on the Roll.



It is encouraging to report an increase in our Average Attendance figures which are measured from September to November in 2018, as below.



Good as this small numerical growth is – I do have the sense of the congregation knowing and loving one another to a greater degree and this (if true!) is a more significant growth area for the long-term health of our church.

Tim Garrett

CRECHE REPORT

I co-ordinate the crèche which runs every Sunday throughout the year for the very youngest members of our church family.

Our crèche sessions could not happen without the brilliant team of 15 volunteers who care for the babies and toddlers while their parents have a little time to themselves.

The children enjoy coming into the crèche where they have the opportunity to listen to stories, explore toys and play alongside friends.

We have between 6 and 12 babies and toddlers each week.

We are always looking for crèche volunteers so please let us know if you are interested.

Georgina Marchant

YOUTH GROUP

The youth group meet in the church hall every other week during term time at 4:30. The group is for young people in year 7 and above and has a core of ten young people across a wide range of ages. Our meetings are informal, with a big focus on meeting friends and exploring relevant topics from a Christian perspective. Our Sunday sessions vary according to the interest of the group but include drama, debating, active games, music and a shared love of eating! The aim of the group is to keep a connection to church during senior school. We were thrilled to welcome Ellie Smith to the youth group leaders team in the summer to replace Maria who stepped down last academic year. Other leaders include Rob French and Andrew Goddard.

As we focus on the next year we would like to:

1. **Increase the number of sessions that we run in the term.** To do this we need your help, could you volunteer two hours in a month to support this group? If not could you be available on an ad hoc basis to support the odd session when we don't have the right gender balance of leaders for example. You need not have any previous experience, nor are we looking for theological experts – all you need is enthusiasm! Ask any of the leaders about their experience to find out more.
2. **We would really love to welcome new members.** There is no commitment to show up to every session – should you have a young person who is interested in coming this term or will be in year 7 in September contact Amy to find out more.

Getting to know the teenagers in church has been a real joy for all of us and we are looking forward to the year ahead.

If you would like to know more about getting involved or you have a young person interested in coming along please email Amy on aelderfield@globemg.com.

Amy Elderfield and Robert French

TRINITY TODDLERS

Trinity Toddlers has continued to offer fellowship and play to carers and toddlers, with numbers regularly reaching over 40 toddlers and babies. The singing and dancing, as well as hearing a Bible story each week is well received by all who attend. Many of our regular toddlers ask their parents/carers throughout the week when the next 'Wiggle' session is. The positive relations built in the Trinity Toddlers sessions extend into the community, with regular chats with the toddlers on the Green on my way to and from work.

My thanks go to Jo Butler for her loyal support in helping with the set up, clearing, tea duties, holding of babies and most importantly in making everyone feel very welcome and cared for. Her help and support of the group is invaluable in making Trinity Toddlers the success it is. We are always happy to welcome extra helpers to this fun and vibrant group so please email me at admin@holyltrinitytwickenham.org if you can help with craft or hospitality at any of our sessions.

Lucy James

SUPPERS WITH LOVE

Suppers with Love is still a strong team of keen and enthusiastic cooks but we have been a bit quiet recently. Please contact us if you know of someone in need either with a new baby or suffering illness or bereavement.

Joanne Butler

CHARITABLE GIVING

The aim of charitable giving at Holy Trinity is to enable us to come together as a church family to support charities working with those in need, and which operate at each of three levels: local, national and international.

Our Harvest Festival in October was in support of St. Richard's Church in Hanworth to contribute to their building appeal (particularly for the repair of their roof), and the Richmond Foodbank based at the Vineyard Church/Community Centre. Our church and Archdeacon Cambridge School donated non-perishable food stuffs to which coins were taped. The cash donation of £601.60 was given to St. Richard's Church, while the Richmond Foodbank received the food.

The Toy Service before Christmas was again in support of a local refuge for women and children escaping domestic violence. The refuge was absolutely delighted with the toys and toiletries they received, and we hope to support them again this Christmas.

Nationally, we continued to support the Children's Society, a charity helping children facing danger, discrimination or disadvantage, with a special collection at our Christingle Service in December. Thanks to Vicki Rogers and everyone who helped organise this busy event – which raised £248.

We also supported the National Carers' Trust, helping and providing advice to unpaid carers. Half of the monies raised at Mayfair, when local people are invited for tea and homemade food at Holy Trinity, was donated to this charity - the rest went, as usual, to our church. Last year we raised £850 split between the two. I would like to say a big thank you again to all those who came during the day to help, or made cakes, quiches or sandwich fillings - as always, it is a real joint effort. Please note that Mayfair will be on Monday, 27 May, this year - more details about how you can help will be out soon.

At the international level, we supported Christian Aid, with our Christian Aid collection in May. Last year HT, and Archdeacon Cambridge School, raised £1102. This year Christian Aid week begins on 12 May - and you will also be hearing about that shortly.

We also supported the international charity Wateraid at our Lent Lunch, which this year raised £237. Thanks as always to our soup-makers for their delicious soups, and to everyone who joined us on the day for our enjoyable communal lunch and/or donated.

In addition, as a church we are committed to supporting Fair Trade and thanks again to Fleur for organising the Fair Trade stall at Christmas time after church services.

Finally, I would like to take this opportunity to thank everyone who contributed to our success over the last year. Your generosity, in terms of your time and your donations, were very much appreciated - we certainly couldn't do it without you. We are always looking for more people to get involved - so if you have ideas about new events and/or new charities to support, or would like to help in any other way, please feel free to contact me after one of the services at any point during the year or email me at pichenj@aol.com.

Nicole Piché

CHURCH WARDENS

It's been a year of continued development in 2018 and it's really pleasing to reflect that we've not only been able to undertake much needed work on the church fabric but also to continue with growth in our key areas, both on Sundays and throughout the week.

The major physical work completed in 2018 was the replacement of part of the roof, on the north side of the church. The work was completed within the budget we had allowed for, over a very hot early summer. A massive thanks to all those who were involved in overseeing the project, particularly Anna Macpherson on the project itself and Jon Beeson as treasurer, who had to track and pay everything, together with monitoring our fundraising. There is lots of other work that happens on the building and the grounds and another huge thanks is due to all those who work behind the scenes to make our lovely building a joyful, attractive and safe place of worship.

There's been lots of God's work going on in 2018, as we continued to work on providing different ways for people to explore their faith and meet with God during the week. Our first Sundays, with the baptisms after the 10:30 service, are now much better attended by our regular church family. We also have engaged with social media, so that if you missed the sermon, or just want to listen again and reflect on it, you can find them all and for free on Soundcloud. Our "Singing with Praise" event on a Sunday afternoon, with a service including many favourite hymns followed by a cream tea in the Green Room, has proved very popular with the local community, so we've continued with these.

One of the four themes we adopted for growth is about everyday faith – growing and learning together outside of the regular Sunday Services. That has continued to grow in 2018, with the Life Groups and Bible and Bacon continuing to thrive and learning from readings from and reflections on St Paul's letters. We did not run a parish retreat in early 2019 but instead held a weekly Lent course, focused on characters round the cross, which also featured in some of the Sunday sermons and in Bishop Graham's Maundy Thursday service, which was attended by over 35 people – with the senior cleric getting the senior character, Jesus.

We've also been working on our leadership theme, whether it's people leading and facilitating small groups, assisting with sermons or leading other activities. We are really excited that after a lot of prayer and searching we have Cara coming as a curate in July. We believe this will be a great opportunity both for us to learn from Cara and for Cara as she grows in her ministry with the church.

Finally, but by no means least is youth and there are several separate reports on their activities, but it is worth recording here the massive contribution of all those who lead the children and youth work, particularly Vicki Rogers, Katy Patterson and Amy Elderfield as leaders.

And one final thanks and huge love and prayers go to Tim and Nat, for all they have done for us in 2018, to help us grow in faith and as a family. So as we look forward into 2019 and beyond there's much to be hopeful for and we will continue to pray for God's help and guidance as we seek to grow his church in Twickenham.

Robert French
Churchwarden

Fleur Beeson
Churchwarden

Annual Report and Accounts

For the year ended 31 December 2018

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Incumbent The Revd Tim Garrett
Holy Trinity Vicarage
1 Vicarage Road
Twickenham TW2 5TS

Bank HSBC plc
2 London Road
Twickenham TW1 3RY

Independent Examiner Mr D Loftus
72 Nelson Rd
Whitton
Middlesex TW2 7AU

ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2018

Administrative Information

Holy Trinity Church is situated on The Green, in the Strawberry Hill area of Twickenham. It is part of the Diocese of London and the Kensington Episcopal Area within the Church of England. The correspondence address is c/o the Vicarage, 1 Vicarage Rd, Twickenham TW2 5TS.

Members of the PCC are either ex officio, or elected at the Annual Parochial Church Meeting (APCM), in accordance with the Church Representation Rules, or co-opted. At present the APCM has chosen to elect the PCC annually, rather than a 3 year rolling membership.

Churchwardens are elected at the Annual Meeting of Parishioners, which is held immediately before the APCM. During 2018, the following served as members of the PCC:

Incumbent:	Revd. Tim Garrett	(Chair)
Associate Minister	Revd. Natalie Garrett	
Churchwardens:	Robert French	
	Fleur Beeson	(Vice-Chair)
Licenced Reader & Deanery Synod:	Anna McPherson	
Deanery Synod:	Gordon Nockles	
Elected Members:	Jon Beeson	(Treasurer)
	Tim Little	(PCC Secretary)
	Giles Norman	
	Katy Patterson	
	Chris Horton	
	Liz Rogers	
	Vicki Rogers	(Children's Champion)
	Jonathan Cornthwaite	
Regularly in Attendance:	Lucy James	(Safeguarding Officer)

Structure, Governance and Management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is exempted by order from registering with the Charity Commission. All regular church attendees are encouraged to register on the Electoral Roll and to consider election to the PCC.

Objectives and Activities

The PCC of Holy Trinity Church works with the incumbent to promote the mission of the Church within the parish of Holy Trinity, Twickenham (traditionally known as the parish of Twickenham Common). This Mission is outlined in the church's Mission Action Plan. It is also responsible for the maintenance of the church fabric. Close links are maintained with Archdeacon Cambridge's Primary School, situated within the parish. Cooperation with other local churches is actively encouraged.

Review of the Year: See the reports above.

Parochial Church Council of Holy Trinity Church, Twickenham Green
ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2018

Financial Review

The church now reports its financial results on the same basis as most company accounts - the "accruals" basis. This attempts to reflect the activity that happened in the year, rather than simply what flowed through the bank account between 1st January and 31st December.

In 2018, our income was over £14,000 higher than in 2017. This increased income was mainly due to VAT reclaim on the roof repair works as well as grants and a loan from the Diocese in relation to the works. Planned giving income was broadly similar to that of 2017. Income from room hire was £3,000 lower than in 2017, but we are hopeful this income should increase in 2019 as new regular hirers are secured.

Expenditure was £97,000 higher than in 2017. This increase was almost overwhelmingly due to the £100,000 spent on the roof repair works during the year. The overall result was that the church incurred a loss of just under £43,000 in 2018.

The church continues to pay its full parish share to the Diocese of London – the second biggest item of expenditure at £84,000. This is the amount we pay to the Diocese of London to cover the cost of a vicar, accommodation, training and support, plus continued investment and training in the wider Anglican church. In 2019 this figure will rise to £88,000.

At the end of December 2018 we had £68,502 in our bank and investment accounts. This was lower than the £100,681 figure at the same time in 2017. This decrease is primarily due to the costs incurred in repairing the church roof.

For 2019, the PCC has budgeted for a part year effect of providing accommodation for a Curate. The new Curate is due to join us in July and will be with the church for three years.

Many thanks for your continued support to the church.

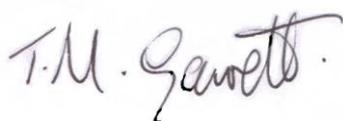
Jon Beeson, Honorary Treasurer.

Reserves Policy

It is PCC policy to maintain a balance on the general fund (if possible) which equates to approximately six months' unrestricted payments, to cover emergency situations that may arise from time to time. The balance of £68,502 exceeds this level.

It is our policy to invest our funds mainly with the Church of England Deposit Fund, with a working level maintained in our current account.

Approved by the PCC on 11th March 2019 and signed on their behalf by Revd Tim Garrett (PCC chairman) and Mr Jon Beeson (PCC Treasurer).



Independent examiner's report to the PCC of Holy Trinity Church, Twickenham

Independent Examiner's Report to the Members/Trustees of Holy Trinity Church, Twickenham, Parochial Church Council.

I report on the accounts of the church for the year ended 31st December 2018, which are set out on pages 1 to 3.

Respective responsibilities of trustees and examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

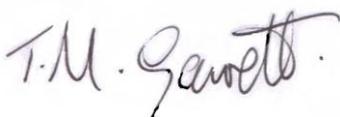
Signed: **David E Loftus**

DAVID EDWARD LOFTUS MBE
72 NELSON ROAD
WHITTON
TWICKENHAM
TW2 7AU

20TH APRIL 2019

ASSOCIATE OF CHURCH ACCOUNTANTS AND TREASURERS
MEMBER INSTITUTE OF FUNDRAISING MANAGERS
MEMBER ASSOCIATION OF CHARITY INDEPENDENT EXAMINERS
PAST VICE CHAIR OF LONDON DIOCESAN FUND

Approved by the PCC on 28th April 2019 and signed on their behalf by Revd Tim Garrett (PCC chairman) and Mr Jon Beeson (PCC Treasurer).



Holy Trinity Twickenham Green
Financial Statements for the year ended 31 December 2018

	<i>Note</i>	General <u>Fund</u>	Roof <u>Fund</u>	Piano <u>Fund</u>	Total <u>2018</u>	Total <u>2017</u>
Accruals Accounting Basis						
Receipts						
Regular Giving						
Planned Giving		59,351			59,351	57,268
Loose collections		4,129			4,129	4,464
Income tax recovered		15,749			15,749	19,421
		79,229	-	-	79,229	81,153
Other donations received		246	8,888	-	9,135	31,610
Grants		-	11,500	-	11,500	-
Activities for generating funds	5a	46,587	149	-	46,735	41,528
Income from church activities	5b	4,584		-	4,584	6,808
Investment income	5c	202		-	202	114
Loans from diocese		-	10,000	-	10,000	-
Listed place of worship tax reclaim		-	13,807		13,807	
Total receipts		130,848	44,344	-	175,192	161,213
Payments						
Diocesan parish share		84,000		-	84,000	80,258
Other payments	5d	59,976	73,937		133,913	40,718
Repayment of loan from diocese		-		-	-	-
Total Payments		143,976	73,937	-	217,913	120,976
Excess of Receipts over Payments		(13,129)	(29,593)	-	(42,721)	40,237
Bank and deposit accounts 1 January		70,683	29,593	406	100,681	76,226
Bank and deposit accounts 31 December		67,690	-	406	68,502	100,681

Statement of Assets and Liabilities

Sound system main console	-	-	-	1,677	2,515
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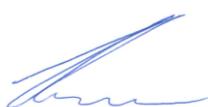
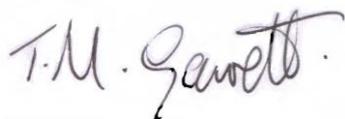
Cash Funds

Bank Current Accounts	27,209	-	406	27,615	59,996
CBF Deposit Account	40,888	-	-	40,888	40,686
	<u>68,095</u>	-	406	68,502	100,681

Deferred Income	-	-	-	-	0
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Tax reclaim outstanding				1,794	14,436
Green Room lettings accruals				6,035	2,620
Other accrued income				0	735.07
Total Accrued Income				7,829	17,791
Accrued Expenditure				222	480
Accrued Capital Expenditure				0	0
Loan from Diocese (balance outstanding)				10,000	0

Approved by the PCC on 11th March 2019 and signed on their behalf by Revd Tim Garrett (PCC Chairman) and Mr Jon Beeson (PCC Treasurer).



Notes to the statements

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Accruals basis.
2. The piano (including stool and cover) cost £3,022 when purchased in 2001.
3. The restricted Roof Fund, setup in 2017, has a balance of zero at the end of 2018.
4. There were no movements in the restricted Piano Fund for the year.

Holy Trinity Twickenham Green

Financial Statements for the year ended 31 December 2018

Receipt and Payments Analysis	R&P	R&P	R&P	Total	Total
	General	Roof	Piano		
	<u>Fund</u>	<u>Fund</u>	<u>Fund</u>	<u>2018</u>	<u>2017</u>
5a. Activities for generating funds - receipts					
Green room lettings	29,831	-	-	29,831	32,854
Events	12,836	-	-	12,836	767
Fairtrade stall sales	375	-	-	375	593
Other activities	3,545	-	-	3,545	5,215
Tax on campaigns	-	149	-	149	2,100
	46,587	149	-	46,735	41,528

5b. Receipts from church activities					
Fees	2,691	-	-	2,691	3,814
Trinity Toddlers	1,865	-	-	1,865	1,811
Other receipts	28	-	-	28	1,183
	4,584	-	-	4,584	6,808

5c. Receipts from investments					
CCLA deposit interest	202	-	-	202	114
Other investment income	-	-	-	-	-
	202	-	-	202	114

Receipt and Payments Analysis (cont.)	R&P	R&P	R&P	Total	Total
	General	Roof	Piano		
	<u>Fund</u>	<u>Fund</u>	<u>Fund</u>	<u>2018</u>	<u>2017</u>
5d. Church activities - payments					
Donations to supported charities					
Carers Trust	444	-	-	444	385
Spear	-	-	-	-	527
Other	603	-	-	603	-
	1,047	-	-	1,047	912
Utilities and Insurance	8,886	-	-	8,886	9,074
Clergy expenses	96	-	-	96	188
Cost of Services	294	-	-	294	127
Buildings maintenance	26,947	73,937	-	100,884	9,677
Vision Projects	-	-	-	-	-
Cleaning of Parish Room	4,068	-	-	4,068	3,626
Youth	-	-	-	-	-
Fairtrade stall purchases	205	-	-	205	243
Organ/Piano	844	-	-	844	180
Other running costs	17,591	-	-	17,591	16,691
Total Church Activities	59,976	73,937	-	133,913	40,718